Search and browse

Step-by-step guidance on accessing content on Emerald Insight

www.emeraldinsight.com
Login

Go to: www.emeraldinsight.com
Enter your username and password

Searching

Quick search

- Enter your word or phrase in the search box at the top of the page
- Use the drop-down menu to specify the type of content for which you are searching
- Select ‘Search’

Advanced search

- Select the ‘Advanced search’ link
- Enter your word or phrase in the search box
- Refine your search by selecting the field in which you wish to search
- Use the drop-down options to access the Boolean operators: ‘AND’, ‘OR’, ‘NOT’

Narrow your search further by using the content and publication date filters
Search Tips

Boolean operators

**AND** – results contain all of the terms entered

**OR** – results contain any one of the terms entered

**NOT** – results contain one term but do not contain another

**Wild cards** allow you to construct a query with approximate search terms. Use a question mark (?) in a search term to represent any one character that falls between two other characters, and use an asterisk (*) to represent zero or more characters in the middle or at the end of a search string. There are two limitations of wildcards: (1) They cannot be used at the beginning of a search text, and (2) they cannot be used in a phrase enclosed in quotation marks. Also note that a question mark(?) at the end of a string is treated as a literal.

Further help can be found to the right of the Advanced Search screen.

Search results

By default, search results are sorted by relevance, but can be organized by content type and can be ordered by date of publication.

Icon keys

Use the icon key for each article and chapter to determine what level of access you have and what content type it is.
After you have run your search you have the option to:

**Refine search results**

A ‘Refine Search’ panel will be displayed on the right of the search results page where you can further refine your search results. For example, you can select one of the listed filters such as ‘Keywords’ to limit the search results to publications with only that keyword.

**Save search results**

Saving your search allows you to easily re-run the same search in the future. To save a search or run a saved search, you must be logged in to Emerald Insight through your own personal user account. You can also sign up for search alerts, which email you the results of the selected search at the specified time interval.

**Browse**

Select either ‘Journals & Books’ or ‘Case Studies’ from the tool bar on the top of the page to browse through all specific titles/articles.

- **Journal & Book Series** can be browsed by:
  - Title (alphabetically)
  - Subject taxonomy
- **Case Studies** are displayed at article level and organized by subject area

**Browse by subject**

The homepage features the full subject taxonomy for Emerald journals & books. Select specific subject areas to view relevant content. After selecting a subject area, you also have the option to refine your results by selecting sub-subjects.